
Project Charter

[Project Name]

This purpose of this Project Charter is to provide:

1. Confirmation of the initial mandate received for this project and to whom it is granted (i.e. the key project team members).
2. Clarification of the mandate received – the objectives and areas impacted.
3. Definition of project boundaries – budget, core team members, project timeframe, baseline metrics (starting point for the project).

This document should be read in conjunction with other project documentation, especially the Business Case and the Project Management Plan.

Document Approval Form

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Consulting Cloud Preview

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